

REGULAR MEETING          BOARD OF DIRECTORS

June 26, 2018

The members of the Board of Directors of RSU/MSAD No. 64 met in the Central Community Elementary School cafeteria at 7:00 p.m. on Monday, June 25, 2018 in response to agenda dated June 20, 2018. The agenda was distributed to members electronically.

Members Present:          James Connolly, Jodi Brasslett, Wanda St. Peter, Curtis Chadbourne, Anne Kenneson, Sherry Horn, Kim Hikel, Chad Crooker, David Nichols, Amy Bean, Teresa Harvey, Parvanah Withee

Student Representatives

Absent:          Ian Wright, Vacancy

Members Absent:          Rhonda Williams, Tyler Grant, Nicole Kelley, Haley Emery, Amy Bishop, Robert Young

Others in Attendance:          Superintendent Rhonda Sperrey, CHS Asst. Principal Matthew Arsenault, CMS Principal Jon Perry, CCES Principal Dawn Nickerson, CCES Asst. Principal Kerri Wyman, Special Education Director Riley Donovan, Sandra Cookson, and Don Bresnahan.

MINUTES

The meeting was called to order by Vice Chairman James Connolly at 7:10 p.m. A roll call and check of attendance found a quorum of 12 members present, 6 members absent, and 2 student representative absent.

Upon the motion of Kim Hikel and second of Wanda St. Peter, the Board voted to approve the minutes of the Special Board Meeting (May 31, 2018), Finance Committee Meeting (May 29, 2018), and Hiring Committee Meeting (May 14, 2018) as presented and to place the minutes on file as part of permanent Board records.

Unanimous

Petitions and Communications – Vice Chair Connolly informed the Board of receipt of letters of resignation from Liza Buck (CMS Grade 6 ELA Teacher), Deborah Dearborn (CCES Grade 5/Math Interventionist), Suzanna Michaud (CMS Special Education Teacher), Jeannine Reece (CMS “A” Soccer Coach), and Luke Wuori (CMS Ed Tech III).

Vice Chair Connolly called for Public Forum items. No public items were brought forward.

Reports

Superintendent Sperrey updated members on the following administrative topics:

**Online Certification**

The Department of Education has opened the Online Certification portal for all educators. It will very soon be opening to the general public. Once this step is completed, the public will be able to view each certificate holder’s credentials. At last report, more than 7,100 accounts had been created and over 4,100 endorsements had been renewed.

### **Central High School Graduation 2018**

The Central High School commencement ceremony was held on June 10, 2018 at the Cross Center in Bangor. By all accounts, the venue proved to be a great environment for the celebration. No tickets were required to attend the ceremony. The graduating class was small in comparison to previous years, however there were many open seats available. Approximately 20 faculty participated in the ceremony by wearing their academic regalia and sitting together in a reserved space. It is expected the number of faculty participants will grow over the next several years. Next year, all PreK-12 faculty will be invited to participate.

### **Major School Construction Project Rating Cycle – 2017-2018**

The Department of Education announced the results of the 2017-2018 Rating Cycle for Major Capital School Construction projects on June 13, 2018. Central High School is listed as number 30, and Central Middle School is listed as number 74 in a list of 74 facilities. Districts have been encouraged to schedule an informational meeting with the Evaluation Team if they have questions. An appeal process is available in the form of an Administrative Review. All appeals must be submitted within 30 days of the distribution of materials received in the RSU 64 District Office on June 18, 2018. Districts have been reminded of the 'Hold Harmless' language in Chapter 61 that allows a district to make health, safety and energy efficiency repairs without penalty in future rating cycles.

### **Administrative Review of Summer Food Program**

The District has been notified an Administrative Review of the RSU 64 Summer Food Service Program will take place on July 31, 2018. The Department of Education will be looking at training documentation, records documenting site eligibility, menus, food production records, inventory, health and sanitation reports, and records supporting the number of meals served to children.

### **Maintenance and Facilities Summer Work Update**

Maintenance staff is working hard to complete projects supported by FY18 funding and scheduling summer projects in preparation for the new school year. New bathroom stalls have been installed, quotes have been received for paving, plumbing, and electrical renovations. All custodial supplies have been ordered that are necessary to complete summer cleaning processes and inventory has been restocked for the upcoming school year.

### **End of Year Reporting**

The District Office and building administrators are in the process of completing all end of year reporting for the Department of Education. There are several new reports/procedures and changes to previous ones staff are making themselves familiar with. April 1 counts, Attendance, Behavior, Special Education Exiting, Truancy, and Bullying are all due by June 29. The Public Preschool Annual Report was completed and submitted on Thursday, June 21, 2018.

### **District Enrollment (As of June 1, 2018)**

CCES - 545 (0)  
CMS - 221 (0)  
CHS - 291 (-3)  
Total = 1057 (-3)

### **Administrator Reports**

Vice Chair Connolly asked if administrators had any items to add to their previously distributed reports. No items were added.

Old Business

New Business

**Student Readmission Hearing – Executive Session 1 MRSA §405(6)(B)**

Upon the motion of Kim Hikel and second by Anne Kenneson, members voted to enter Executive Session for the purpose of a Student Readmission Hearing (1 MRSA §405(6)(B)).

Unanimous

**Time Entered: 7:22 p.m.**

Upon the motion of Wanda St. Peter and second by Kim Hikel, members voted to return to open session.

Unanimous

**Time Returned: 7:49 p.m.**

Upon the motion of Anne Kenneson and second by Jodi Brasslett, members voted to readmit Student X at the beginning of the 2018-2019 school year and directed the school administration to work with the student and his family on the development of a transition plan which would include frequent check-ins, continued counseling, and the exploration of possible credit recovery.

Unanimous

**Discussion and Consideration of a Grant Available to CMS Students for a Golf Program for 2018-2019**

After a brief presentation by CMS Athletic Director Bruce Bailey and upon the motion of Wanda St. Peter and second by Kim Hikel, members approved CMS student participation in a golf program for the 2018-2019 school year.

Unanimous

**Budget for 2018-2019**

Upon the motion of Wanda St. Peter and second by Anne Kenneson, members voted to verify the results of the Annual District Budget Meeting held on June 7, 2018 as recorded, presented, and distributed as minutes of that meeting, to validate the results of the District Budget Validation Referendum held on June 12, 2018, and to have the Board members sign the Warrants prepared by the Superintendent. The Board also directed the Superintendent to issue the Warrants assessing the member municipalities of the District their proportionate share of the total assessments as approved by voters on June 7<sup>th</sup> and validated.

Unanimous

**Discussion and Consideration of Annual Authorization for the Superintendent to File all Applications and to act as the Board’s Legal Representative in Order to Secure State and Federal Grants for 2018-2019**

Upon the motion of Wanda St. Peter and second by Jodi Brasslett the Board voted to approve annual authorization for the Superintendent to file all applications and to act as the Boards’ legal representative in order to secure state and federal grants for 2018-2019.

Unanimous

**Discussion and Consideration of Transfer of Funds Between Categories**

Upon the motion of Anne Kenneson and second by Jodi Brasslett, members approved the transfers between cost categories as presented by Superintendent Sperrey in order to balance lines in the 2017-2018 budget and waived the local policy of a seven-day notice period in order to make the transfers within the 2018 fiscal year. From the Special Education cost category, \$22,000 will be transferred to Student and Staff Support and \$12,000 will be transferred to Transportation and Buses.

Unanimous

**Discussion and Consideration of Governance Committee Member Re-Appointments**

Upon the motion of Jodi Brasslett and second by Anne Kenneson, the Board approved two-year terms as presented:

Karen Girvan (Co Chair) – Grades 9-12, 2018-2020  
Jennifer Soares (Special Ed) – Grades PreK-12, 2018-2020

Yea – 11

Nay – 0

Abstention – 1 (Hikel – Relative of Subject of Vote)

**Discussion and Consideration of Appointments for 2018-2019**

Upon the motion of Amy Bean and second by Kim Hikel, the Board approved the recommended appointments for 2018-2019 as presented:

School Physician – Dr. Bryan Lundquist  
School Dentist – Dr. Daniel Steinke

Unanimous

**Discussion and Consideration to Authorize the Hiring Committee to Act on Behalf of the Board during the Months of July and August**

Upon the motion of Anne Kenneson and second by David Nichols, the Board authorized the Hiring Committee to act on behalf of the Board of Directors during the months of July and August.

Unanimous

**Discussion and Consideration of Bid Process for the Sale and Removal of Potable Classrooms at Central High School and at the location of the former Morison Memorial School**

Upon the motion of Wanda St. Peter and second by Jodi Brasslett, the Board directed the Superintendent of Schools to prepare the public bid advertisement for posting on June 30, 2018 with a close date of July 16, 2018. Bids will be presented to the Board for consideration at the Regular Monthly Meeting scheduled for July 23, 2018.

Unanimous

**Discussion and Consideration of Bids Received for Construction of the Central Community Elementary School Garage**

Upon the motion of David Nichols and second by Curtis Chadbourne, the Board directed the Superintendent to confirm the lowest bid was still in effect, seek references, and establish a potential date for completion. If these items meet the expectations communicated by the Board, the bid will be awarded to the lowest bidder and a contract will be drawn up.

Yea – 10

Nay – 2 (Crooker, St. Peter)

Abstention – 0

**Reorganization of Board Sub Committees**

After a short recess, Board Sub Committees were reorganized to reflect current Board membership:

**Building Committee:** Teresa Harvey, Kim Hikel, Robert Young, Tyler Grant, Jodi Brasslett

- Finance Committee:** Anne Kenneson, Sherry Horn, Nicole Kelley, Tyler Grant, Curtis Chadbourne
- Hiring Committee:** Kim Hikel, Wanda St. Peter, Rhonda Williams, Robert Young, Parvanah Withee
- Negotiations Committee:** Nicole Kelley, James Connolly, Amy Bishop, Amy Bean, Jodi Brasslett
- Policy Committee:** James Connolly, Sherry Horn, Parvanah Withee, Amy Bean, Haley Emery
- Transportation Committee:** Amy Bishop, Chad Crooker, David Nichols, Curtis Chadbourne, Haley Emery

**Personnel Nominations and Confirmations**

Upon the motion of Kim Hikel and second by Jodi Brasslett, members approved the Superintendent's recommendation of the following Professional Staff appointment for 2018-2019:

CMS Special Education Teacher – Hope Buswell

Unanimous

Upon the motion of Kim Hikel and second by Jodi Brasslett, members approved the Superintendent's recommendation of Schedule B appointments for 2018-2019:

“A” Girls Soccer – Peter Marsh

Unanimous

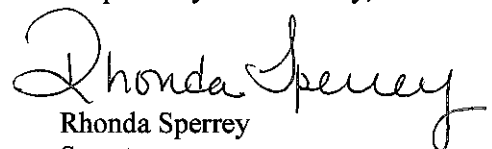
Upon the motion of Kim Hikel and second by Wanda St. Peter, members approved the Superintendent's recommendation of Special Appointment Agreements for 2018-2019:

Attendance Coordinator – Jamie Russell  
 Affirmative Action Coordinator – Carol Grant  
 Chemical Hygiene Officer – Michael Connors

Unanimous

Upon the motion of Amy Bean and second by Chad Crooker, and having no further business, the meeting was adjourned at 8:41 p.m.

Respectfully submitted by,

  
 Rhonda Sperrey  
 Secretary